

Tutoring Referral Form

Student Name: _____ Student ID No.: _____
 E-mail Address: _____ Phone No.: (_____) _____
 Course (List the subject and course No.): _____
 Semester (Check one): Fall Spring Summer Year: _____
 Instructor Name (Please print): _____
 Instructor Signature: _____ Date: _____
 Received By: _____ Date: _____
Instructors: *Please indicate the topic(s) for which you recommend tutoring for this student for the current semester. This information is to be completed by the instructor, not the student.*

MATHEMATICS

- | | |
|--|---|
| <input type="checkbox"/> Whole Numbers | <input type="checkbox"/> Polynomials |
| <input type="checkbox"/> Fractions | <input type="checkbox"/> Factoring |
| <input type="checkbox"/> Decimals | <input type="checkbox"/> Rational Expressions |
| <input type="checkbox"/> Percentages | <input type="checkbox"/> Rational Exponents |
| <input type="checkbox"/> Ratio/Proportions | <input type="checkbox"/> Systems of Equations |
| <input type="checkbox"/> Geometry | <input type="checkbox"/> Functions |
| <input type="checkbox"/> Measurement | <input type="checkbox"/> Exponential/Logarithmic Functions |
| <input type="checkbox"/> Order of Operations | <input type="checkbox"/> Rational, Radical, Quadratic Equations |
| <input type="checkbox"/> Exponents/Roots | <input type="checkbox"/> Complex Numbers |
| <input type="checkbox"/> Simplifying/Evaluating Expression | <input type="checkbox"/> Transformations |
| <input type="checkbox"/> Solving Linear Equations | <input type="checkbox"/> Sets/Logic |
| <input type="checkbox"/> Graphing | <input type="checkbox"/> Basic Statistics |
| <input type="checkbox"/> Formulas | <input type="checkbox"/> Probability |

WRITING

- Grammar/Punctuation
- Paragraphs/Essay Structure
- Idea Generation/Pre-Writing
- Oral Presentations/Speeches
- Research Paper (*Specific Style/Format*)
- Documenting Sources (*Specific Style/Format*)
- Other (Be specific)

- _____

READING

- Identifying the Main Idea
- Identifying Important Supporting Details
- Making Inferences
- Determining Patterns of Organization
- Vocabulary in Context
- Creating Outlines or Concept Maps
- Vocabulary Deficiency
- Undetermined Comprehension Difficulty

OTHER SUBJECTS

- Specific tutoring needs
- _____
- _____
- _____
- _____
- _____
- _____

What specific problem(s) is the student having in this class? (Briefly list the issues)

Please note!

The Learning Center at RCC will make every effort to accommodate all students; however, we cannot guarantee a tutor for every subject or all scheduling needs. Neither does The Learning Center guarantee an A on assignments. TLC is not a substitute for class, and students will not be allowed tutoring during their regular class times.

A staff member has met with me and discussed the reasons why I have been referred for tutoring. I have read The Learning Center's policies regarding tutoring and I will comply with them.

Student Signature: _____

Date: _____